

HAMPSHIRE COUNTY COUNCIL

Decision Report

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|------------------------|--------------------------------|
| Decision Maker: | Executive Member for Education |
| Date: | 11 May 2023 |
| Title: | Sharps Copse Primary School |
| Report From: | Director of Universal Services |

Contact names: John Cantwell, Senior Delivery Manager

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Purpose of this Report

1. The purpose of this report is to seek spend approval to the project proposals at Sharps Copse Primary School to provide a range of improvements to the existing accommodation.

Recommendations

2. That the Executive Member for Education grants spend approval to the project proposals for Sharps Copse Primary School at the total cost of £1,850,000.

Executive Summary

3. Sharps Copse Primary School currently provides education for up to 315 children (1.5 forms of entry) aged between 4 and 11 years old.
4. The project comprises three single storey extensions to provide a multi-use teaching space with a small group room, an enlarged community / family room and enhanced staff room accommodation together with relocated Year R sanitary accommodation.
5. The project is included in the Children Services Capital Programme, approved at the Executive Lead Member for Children's Services Decision Day on 12 January 2023 with a budget of £1,850,000.
6. Hampshire County Council's Development Planning have confirmed that planning permission will not be required for the proposals.

Background

7. Sharps Copse Primary School provides education for children aged between 4 and 11 years old. There are currently 312 pupils on roll.

8. The project is included in the Children's Services Capital Programme, approved at the Executive Lead Member for Children's Services decision day on 12 January 2023, which outlines the available budget for the project.
9. The Sharps Copse Primary School, formerly Sharps Copse Junior School, building was constructed in 1960. The school has been extended at various times since in a mixture of different construction types. The former Infant and Junior school became a primary school in 2003 with the adjacent infant school building becoming the Children's and Families Centre.
10. The number of pupils attending the school are not planned to increase as a result of these proposals.

Finance

11 Capital Expenditure:

The Capital Expenditure has already been approved in principle; the following tables outline the breakdown of its distribution across the project.

| Capital Expenditure | Current Estimate £'000 | Capital Programme £'000 |
|----------------------------|-----------------------------------|------------------------------------|
| Buildings | 1,498.693 | 1,588 |
| Fees | 349.726 | 262 |

12. Sources of Funding

| Financial Provision for Total Scheme | Buildings £'000 | Fees £'000 | Total Cost £'000 |
|---|----------------------------|-----------------------|-----------------------------|
| 1. From Own Resources | | | |
| a) Capital Programme (as above) | 0 | 0 | 0 |
| 2. From Other Resources | | | |
| a) Developer Contributions | 1,588 | 262 | 1,850 |
| Total | 1,588 | 262 | 1,850 |

i. *Building Cost:*

Net Cost = n/a due to nature of work.

Gross Cost = £5,574/m²

Cost Per Pupil Place = n/a

ii. *Furniture & Equipment:*

Included in the above figures is an allocation of £38,000 for the provision of all loose furniture, fittings, equipment and I.T. (inclusive of fees).

iii. *School Balances:*

The school has the following level of balances:

Published revenue balance as at 31 March 2023: £239,760

Devolved capital as at 31 March 2023: £15,279

Revenue Issues:

iv. Overview of Revenue Implications:

| | (a) Employees £'000 | (b) Other £'000 | (a+b) *Net Current Expenditure £'000 | (c) Capital Charges £'000 | (a + b + c) Total Net Expenditure £'000 |
|---|---------------------------|-----------------------|---|------------------------------------|--|
| Revenue Implications Additional + / Reductions | | | | 37 | |

Details of Site and Existing Infrastructure

13. Sharps Copse Primary School is located off Baybridge Road, Leigh Park, Havant.
14. The primary school site shares its boundary with Baybridge Road to the north and Prospect Road to the west. The building is set back from the northern boundary with the school's formal hard play area between the boundary and the building. The staff car park and vehicular access is from Baybridge Road to the northeast. The access is shared, together with the school's eastern boundary with the adjacent Sharps Copse Children's and Families Centre.
15. Sharps Copse Primary School was formed in 2003 with the merger of the infant and junior schools on the site of the former junior school. The original building was built in 1960 and is two storeys with a pitched roof arranged in a three-sided courtyard. Elevations are of traditional load bearing masonry with timber cladding and painted metal windows.
16. The existing services infrastructure to the site are sufficient to accommodate the project proposals.

Scope of the Project

17. The proposed project comprises three single storey extensions to provide a flexible multi-use teaching space and a small group room, an enlarged family room / community space and enhanced staff room and admin accommodation. It is also proposed to relocate the Year R sanitary facilities to provide direct access from the classrooms.

The Proposed Building

18. The proposed building will comprise:
 - Enlarged Multi-purpose teaching space

- A Group Room
- Enlarged Family Room
- Staff Room
- Staff Work Room
- 2 no. Offices
- Relocated Year R Sanitary Accommodation

19. The proposed new extensions will be of traditional construction finished externally with facing brickwork and timber cladding and a high-performance low-pitched roof. The windows and doors will be a double-glazed high-performance aluminium system.

External Works

20. The proposed external works comprise:

- External steps
- Footpath extension
- Hard standing for relocated store
- Foul and surface water drainage connections
- Removal of some small trees with replacement tree planting

21. As the proposals do not provide additional pupil places, there is no additional parking proposed.

22. The existing vehicle and pedestrian access arrangement remain unchanged.

Planning

23. Following consultation with Hampshire County Council Planning Officers, the project is considered permitted development and, as such, planning approval is not required.

Construction Management

24. The school site will remain in use during the construction period and local management arrangements will be put in place to manage the health and safety impact for all school users. The contractor will access the school site via Baybridge Road and the existing staff car park. Contractor access and working areas will be segregated from the school users.

25. No deliveries or movements of vehicles will take place at the start or end of the school day, in order to avoid traffic conflict when pupils are arriving at or departing from the school.

26. Beard Construction have been appointed through the Hampshire Construction Framework and are anticipated to commence on site during the autumn term 2023 with the new building completing in the summer term 2024.

Building Management

27. The existing building management arrangements will remain in place.

Professional Resources

- | | |
|-------------------------|--|
| 28. Architectural | Property Services - Consultant Partner |
| Landscape | Property Services - Consultant Partner |
| Mechanical & Electrical | Property Services - Consultant Partner |
| Structural Engineering | Property Services - Consultant Partner |
| Quantity Surveying | Property Services |
| Principal Designer | Property Services - Consultant Partner |
| Drainage Engineering | Property Services - Consultant Partner |

Consultation and Equalities

29. The following have been consulted during the development of this project and feedback can be seen in overview in Appendix A:

Headteacher
School Governors
Children's Services
Executive Lead Member for Children's Services
Local County Councillor
Local Residents
Fire Officer
Access Officer
Planning Department

Risk & Impact Issues

Fire Risk Assessment

30. The proposals will meet and be approved through the statutory building regulation process, which includes formal consultation with Hampshire and Isle of Wight Fire Service.
31. The proposals have been assessed in line with the agreed Property Services procedures, including submission and approval by the Property Services Fire Safety Review Group. The assessment, and discussion with Children's Services has concluded that the provision of sprinklers is not required in this instance, taking into consideration property protection and business continuity.

Health and Safety

33. Design risk assessments, pre-construction health and safety information and Health and Safety File will be produced and initiated in accordance with the Construction design and Management Regulations for the proposed scheme.

Climate Change

34. The project has been assessed against the County Council's climate change targets of being carbon neutral and resilient to the impacts of a global average 2°C temperature rise by 2050. Along with the existing buildings, this extension will also be highly vulnerable to the future extreme heat, rain and wind events that will occur with the climate consequences of a global average 2°C temperature rise by 2050. Such events could cause significant disruption to the use of the school, like many schools and buildings across the estate.

35. The project will incorporate the following features to reduce energy consumption and carbon emissions to help to mitigate the impact of climate change:
 - A highly insulated building envelope with high performance windows, doors and roof lights
 - Provision of good levels of day lighting to all teaching areas to reduce the need for artificial lighting and energy use
 - Natural ventilation to teaching spaces with night-time cooling strategy
 - Solar controlled glass will be installed to south facing windows to assist in the control of solar gain
 - Energy efficient lighting and heating controls
 - Low water-consumption sanitary installations
 - The use of timber from sustainable sources
 - A site waste management plan will be developed to ensure that during construction the principles of minimising waste are maintained.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

| | |
|---|-----|
| Hampshire maintains strong and sustainable economic growth and prosperity: | Yes |
| People in Hampshire live safe, healthy and independent lives: | Yes |
| People in Hampshire enjoy a rich and diverse environment: | Yes |
| People in Hampshire enjoy being part of strong, inclusive communities: | Yes |

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

Please see Appendix B

FEEDBACK FROM CONSULTEES:**OTHER EXECUTIVE MEMBERS:**

| Executive Member & Portfolio | Reason for Consultation | Date Consulted | Response: |
|---|--------------------------------|-----------------------|------------------|
| Councillor Steve Forster | Portfolio Holder | | |

OTHER FORMAL CONSULTEES:

| Member/ Councillor | Reason for Consultation | Date Consulted | Response: |
|---------------------------|------------------------------------|-----------------------|----------------------------------|
| Councillor Jackie Branson | Local Member for North East Havant | 21.03.2023 | Supportive of scheme proceeding. |



Equality Impact Assessment

What is an Equality Impact Assessment (EIA) and why does the County Council do them?

The [Public Sector Equality Duty](#) (PSED) is an obligation within the [Equality Act 2010](#) ("the Act"), which asks public authorities, like Hampshire County Council, to give 'due regard' to equality considerations, in particular to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

This includes assessing the impact of policies and practices on individuals and communities with a protected characteristic, as defined in the Act and some other specific groups. The County Council uses EIAs to ensure it has paid 'due regard' to equalities considerations when there are changes to a service or policy, a new project or certain decisions.

| EIA author | Position & Department | Contact |
|-----------------|--|--|
| Richard Bayless | Assistant Strategic Development Officer Children's Services | richard.bayless@hants.gov.uk Tel:03707 794892 |

| | |
|---------------|--|
| Title: | Sharps Copse Primary School Accommodation Improvements |
| Related EIAs: | None |

| | |
|---|---|
| EIA for Savings Programme: | No |
| Service affected | Sharps Copse Primary School |
| Description of the service/policy/project/project phase | Sharps Copse Primary School is located off Baybridge Road, Leigh Park, Havant and currently provides education for up to 315 children (1.5 forms of entry) aged between 4 and 11 years old. Sharps Copse Primary School was formed in 2003 with the merger of the infant and junior schools on the site of the former junior school. The school has been extended at various times since in a mixture of different construction types. The former Sharps Copse Junior School building was constructed in 1960 and is two storeys with a pitched roof arranged in a three-sided courtyard. Elevations are of traditional load bearing masonry with timber cladding and painted metal windows. As part of the school merger in 2003 the adjacent infant school building became the Children's and Families Centre. |
| New/changed service/policy/project | The proposed project comprises three single storey extensions to provide a flexible multi-use teaching space and a small group room, an enlarged family room / community space and enhanced staff room and admin accommodation. It is also proposed to relocate the Year R sanitary facilities to provide direct access from the classrooms. The proposed new extensions will be of traditional construction finished externally with facing brickwork and timber cladding and a high-performance low-pitched roof. The windows and doors will be a double-glazed high-performance aluminium system. This project also includes external works including footpath extension, hard-standing, steps, drainage and tree replacement. The number of pupils attending the school are not planned to increase as a result of these proposals. |

Engagement

An awareness was held at the school on 07/02/2023. Details were sent out to the following groups of people: Headteacher • Chair of Governors • School staff • Parents of children at the school (via the school) • Headteachers and Chairs of Governors at all schools within 2 miles • Staff union representatives • MP Alan Mak • HCC Elected member • Local District Councils • Early Years Development and Childcare • Other relevant HCC Officers • Local Diocese. The event was held on 7 February 2023 where parents of students, staff and members of

the local community could attend to ask local authority officers any questions they had about the proposals. The general public will also have the opportunity to comment when the planning application is submitted.

Equalities considerations - Impact Assessment

Age

| | |
|------------------|---|
| Impact on public | Positive |
| Impact on staff | Positive |
| Rationale | The proposal to expand the family room, the before and after school club room will support primary aged children allowing them to thrive in an inclusive environment. Staff will also benefit from a refurbished staffroom. |
| Mitigation | |

Disability

| | |
|------------------|---|
| Impact on public | Positive |
| Impact on staff | Positive |
| Rationale | The final plans for the project are still being decided though the building works will be fully compliant with any and all relevant legislation regarding disability and accessibility, providing updated facilities for both pupils and staff. |
| Mitigation | |

Gender Reassignment

| | |
|------------------|--|
| Impact on public | Neutral |
| Impact on staff | Neutral |
| Rationale | There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff and children. |
| Mitigation | |

Pregnancy and Maternity

| | |
|------------------|--|
| Impact on public | Neutral |
| Impact on staff | Neutral |
| Rationale | There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff and children. |
| Mitigation | |

Race

| | |
|------------------|---------|
| Impact on public | Neutral |
| Impact on staff | Neutral |

| | |
|------------|--|
| Rationale | There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff and children. |
| Mitigation | |

Religion or Belief

| | |
|------------------|--|
| Impact on public | Neutral |
| Impact on staff | Neutral |
| Rationale | There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff and children. |
| Mitigation | |

Sex

| | |
|------------------|--|
| Impact on public | Neutral |
| Impact on staff | Neutral |
| Rationale | There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff and children. |
| Mitigation | |

Sexual Orientation

| | |
|------------------|--|
| Impact on public | Neutral |
| Impact on staff | Neutral |
| Rationale | There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff and children. |
| Mitigation | |

Marriage and Civil Partnership

| | |
|------------------|--|
| Impact on public | Neutral |
| Impact on staff | Neutral |
| Rationale | There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff and children. |
| Mitigation | |

Poverty

| | |
|------------------|---------|
| Impact on public | Neutral |
| Impact on staff | Neutral |

| | |
|------------|--|
| Rationale | There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff and children. |
| Mitigation | |

Rurality

| | |
|------------------|--|
| Impact on public | Neutral |
| Impact on staff | Neutral |
| Rationale | There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff and children. |
| Mitigation | |

Geographical Impact:Havant

Equality Statement

Additional information:

The project is included in the Children's Services Capital Programme, approved at the Executive Lead Member for Children's Services decision day on 12 January 2023.

Overview Statement:

A summary assessment to show that due regard to the Public Sector Equality Duty has been paid, which is undertaken when a full EIA is not needed:

EIA reference number: 00404

Date of production of EIA for publication: 02/05/2023